

IS Division Meeting Minutes – Friday, July 25, 2008 @ 9:00am.

Attending: Aldrich, Braden, Carroll, Cook, Fulkerson, Lankford, Rootes, Sullivan, Goodson

1. Approval of minutes from 6/27/08 meeting.

Moved by Cook, seconded by Rootes. Minutes approved.

2. GOLD Resource Sharing Table – Mary Jane

Anything for instruction can be contributed; there will be a table showcasing whatever you have to brag about. Email to MJ, by Thursday.

3. Dorm/ freshmen out-reach - Jean

She has talked to J'Lanie, and will be attending the RA resource fair August 7th (like an open house just for RAs). Will bring flyers to give to RAs. J'Lanie wants to do 2 meetings per dorm per semester. 20 visits per semester. Is that too much for us to do? MJ volunteered to help. Jean doesn't have a regular night class schedule this semester, since most of her master's classes are self-directed. RAs have meetings on Sunday evenings regularly. Could we use that volunteer MJ found, Alan Houck? Idea: for Freshman move-in day: have cards that say "free laptops" see Library for details. There is closed circuit TV, so we could use our new Library video... and also show Power Points...Susan said we are getting a laptop poster for near Reference Desk (Jean is handling that). What about doorknob hangers for the dorms? Carol will investigate that.

4. Reference desk student worker job openings – Mary Jane

2 people are not coming back... is everyone o.k. with Amber & Demetrius? (Yes). The openings have been advertised. New system: student workers will have checkoff sheet, tasks to be done on the hour, MJ will send message to LIBREF so everyone knows.

5. Status of the video – Mary Jane

Took to Chris for segmenting, so that each separate piece can be put on the web... where should it go? Can we put the Tour brochure online (why not... where?). Do we need a help page in Guides and tutorials? What about a LibGuide that introduces the Library? Where will the video be housed, since UWG does not yet have a streaming video server? What about uploading it to YouTube so we can link to it? .

6. Library Open House update - Carol

Agenda for volunteers has been done by Diane and Jean. Giveaways: magnets, pads, highlighters, book marks. There will be laptops on the tables for volunteers to use to show things on Library homepage.

7. Use of chatboard on GIL, Meebo widget, and asklib on databases – Mary Jane

MJ im'd KSU about adding an IM chatbox to our catalog. Library Help, hosted by Google, developed by University of North Carolina... advantage over Meebo is handicapped compliance. EBSCOhost will add a link to ASKa.

8. IM reference - Jean

Jean is still a fan of Meebo, because it has the sleekest interface, and doesn't require any install--also, it's web-based. Library Help is not as pretty. ADA compliance? Meebo is not. Need a criteria list so we can determine what will meet our needs.

9. New Model for Librarian coverage of Reference - Carol

The LLT has basically agreed to our plan, except they want some kind of coverage on Fridays and Saturdays. Agreed that we would add "on-call" service from 11:00am to 2:00pm on Fridays, and librarian desk presence on Saturdays from 2:00pm to 6:00pm. (not interested in being assigned to just monitor Chat during specific hours on Saturdays, would rather just be here. LibStats can help once it's implemented, so we can prove to LLT when coverage is actually needed. IM Task force appointed: Jean, Michael, Dean-- what do we want it to, what expectations do we have?

10. Other business?

Library Skills Classes--please schedule them on the Library Instruction calendar ASAP so Carol can get schedule up on the web before Open House. Need to emphasize Introduction to Online Library Research and Current/Controversial Topics, since those are the most popular.

Update from Shirley on graduate and non-traditional instruction. She has been meeting with Skip Clark. She is going to develop a LibGuide for them for Fall. Marketing: grad school will link to it, she will contact graduate instructors and will set up sessions for late afternoons mainly...try to get to them the first semester they are here. Weekends? Probably not needed... 4:00pm hours would be good.

REMINDER: Next meeting is scheduled for August 29, 2008

